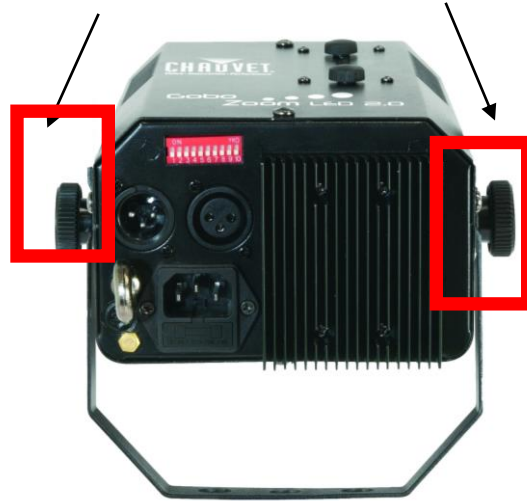


# LIGHTING STAND SETUP INSTRUCTIONS

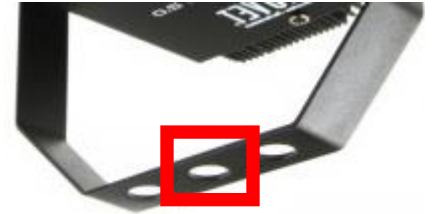
**Step 1:** Unscrew the wing nut from the top of the stand.



**Step 2:** Tighten knobs on light fixture to keep bracket in place.



**Step 3:** Position light fixture so that the hole in the bracket slides over the metal screw on top of the stand.



**Step 4:** Screw the wing nut back onto the stand, over the top of the bracket.

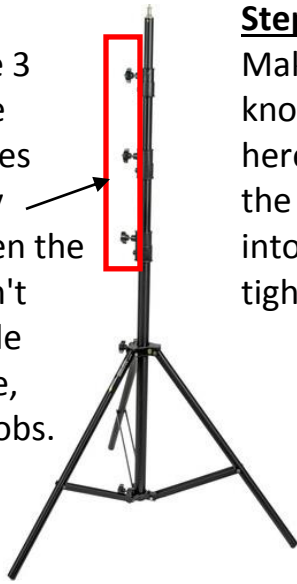
**YOU'RE DONE!**

# RETURN INSTRUCTIONS

## *How to collapse the lighting stand*

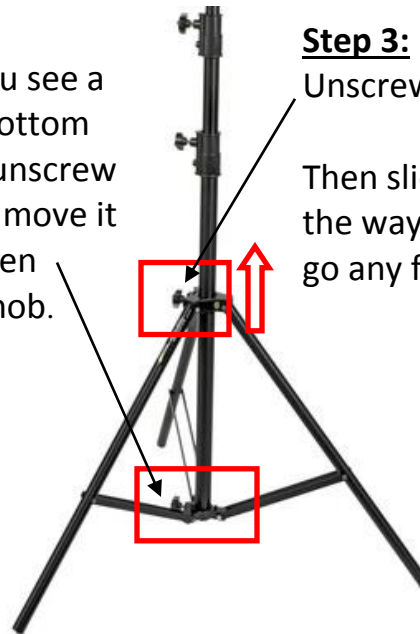
### **Step 1:**

Unscrew these 3 knobs until the center rod slides down and fully collapses. When the middle rod can't collapse or slide down anymore, tighten the knobs.



### **Step 2:**

Make sure you see a knob at the bottom here. If not, unscrew the knob and move it into place. Then tighten the knob.



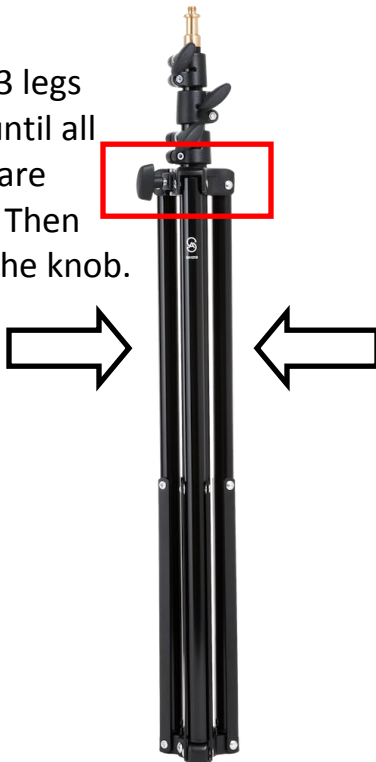
### **Step 3:**

Unscrew this knob.

Then slide this piece all the way up until it cannot go any further.

### **Step 4:**

Push all 3 legs inward until all the legs are straight. Then tighten the knob.



### **Step 5: Return to FedEx**

1. Put the lighting stand back in the cardboard shipping box that you received it in.
2. Remove any old labels from the box.
3. Affix the pre-paid return shipping label.
4. Drop off at any FedEx location.

*NOTE: Get a receipt from FedEx for your records. Package must be dropped off at a FedEx location, NOT a drop box.*

### **RETURN DATE:**

Rentals are due back at any FedEx location two days after your event date. If your return date falls on a Sunday or holiday, you can return the following day.

### **QUESTIONS:**

Need more time for return, or a copy of your pre-paid return label? Just call us at 305-921-4099 or email [info@rentmywedding.com](mailto:info@rentmywedding.com).